

Move Out Checklist

Residents are responsible for returning the rental unit to move-in condition

***Don't enjoy cleaning or maybe don't have the time? ***

Contact WPM to pre-pay for professional cleaning (50 cents/sq ft).



Kitchen

- ☐ Sink - Clean the sink, wipe down the faucet, and all the edges of fixtures.
- ☐ Refrigerator - Wipe down the interior of the refrigerator, and freezer, being certain to remove any food build-up.
- ☐ Oven - Set the oven to self-clean. DO NOT use self clean feature and leave your apartment. Be sure to wipe out the oven after self-clean
- ☐ Oven- clean the vent above the stove and make sure the light bulb in the hood is in working condition.
- ☐ Stove Range - If the drip bowls cannot be cleaned, they will need to be replaced.
- ☐ Cabinets - Using a multi-purpose cleaner that is safe to use on your cabinets, wipe down the interior and the exterior of the cabinets including the shelves.

Living Room/Bedrooms

- ☐ Wipe down any closet shelves provided and clean any mirrors.
- ☐ Wash the windows and blinds. Replace the blinds if they are damaged.
- ☐ Clean the blades of the ceiling fan and/or any light fixtures in the room.

Walls

- ☐ Remove anything on the walls, doors, ceilings.
- ☐ Patch any holes with Spackle/filler. Remove excess filler.
- ☐ Using a magic eraser, go through each room and remove any marks on the walls, floors, or doors. (Warning: Test the magic eraser first.)

Lights

- ☐ Remove the light fixtures and clean them. (Do not put them in the dishwasher as it may damage the glass.)
- ☐ Make sure all light bulbs are working.

Exterior (if applicable)

- ☐ Sweep and clean the exterior (including any balcony, patio, and doors) and remove any remaining garbage.
- ☐ Make sure that all exterior lights are working.

Keys, Fobs, Garage Door Opener

- ☐ Leave on all on the counter

Bathroom(s)

- ☐ Thoroughly clean the sink, tub, toilet, and shower. Make sure you have removed any buildup and wipe down all of the fixtures.
- ☐ Clean the mirrors, medicine cabinet and any vents or light fixtures.
- ☐ Remove the grill cover of the fan, clean and replace it.
- ☐ Sweep and damp mop the bathroom floor.

Floors/Baseboards

- ☐ Sweep and/or vacuum the floors.
- ☐ If you have wood flooring, sweep the floor gently before mopping with a damp mop. Please do not use anything with chemicals that may harm the floor.
- ☐ If you have carpet, you should treat any spots and then vacuum the carpet. Carpets will be steam cleaned after move-out.
- ☐ Wipe down all baseboards

Accounts

- ☐ Close or transfer Seattle City Light electric account
- ☐ Contact USPS to update address
- ☐ Cancel Auto-pay in Appfolio
- ☐ Contact Cable/Internet Provider to transfer or close account
- ☐ Change address for online services/deliveries (ex. Amazon)
- ☐ Update Renters Insurance Address
- ☐ Update Drivers License Address